

**2000, Un-secured, Redeemable, rated, listed Non-Convertible Debentures (NCDs) of Rs. 10,00,000 each which are listed on Debt Segment of BSE Limited.**

In compliance with Regulation 62 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, following information is provided in respect of the above NCDs:

Contact information of the designated officials of the listed entity who are responsible for assisting and handling investor grievances;	Mr. Manish Sehgal, Company Secretary RicoH India Limited  2nd Floor, Salcon Aurum Building, Plot No. 4, District Centre, Jasola New Delhi-110025  Contact:- 011-49103000, 011-49103100, 011-49103200 Fax: 011-49103099, 011-49103199
email address for grievance redressal and other relevant details;	ril.secretarial@ricoh.co.in