

21 December 2018

The Listing Department  
BSE Limited  
PJ Towers, Fort  
Mumbai – 400 001

**SUMMARY OF PROCEEDINGS OF 25<sup>TH</sup> ANNUAL GENERAL MEETING OF RICOH INDIA LIMITED PURSUANT TO REQUIREMENT OF REGULATION 30 OF SEBI (LODR) REGULATIONS, 2015 HELD ON FRIDAY, 21 DECEMBER 2018 AT 10:00 AM AT MUMBAI**

Dear Sir

We would like to inform you that the 25<sup>th</sup> Annual General Meeting of Ricoh India Limited was held on Friday, 21 December 2018 at 10:00 AM at Hotel Mirador, 131/B, New Link Road, Chakala, Andheri East, Mumbai – 400 099 to transact the businesses as stated in the AGM Notice dated 21 November 2018.

In this regard, please find enclose herewith Summary of Proceedings of the 25<sup>th</sup> Annual General Meeting of the Company as required under Regulation 30 Part A of Schedule III of SEBI (LODR) Regulations, 2015.

The above is for your kind information and records.

Thanking you

Yours faithfully

For **Ricoh India Limited**  
(Company under Corporate Insolvency Resolution Process)



Manish Sehgal  
Company Secretary

Encl: a/a

**RICOH INDIA LIMITED**  
7<sup>th</sup> and 11<sup>th</sup> Floors, Tower 'B'  
Windsor IT Park, A-1  
Sector 125, Expressway  
Gautam Budh Nagar,  
Noida, Uttar Pradesh  
Pin Code – 201 301, India  
CIN L74940MH1993PLC074694  
Tel : + 91-0120-4582900  
Email: ril.info@ricoh.co.in  
URL : [www.ricoh.co.in](http://www.ricoh.co.in)

**BRIEF PROCEEDINGS OF THE 25<sup>TH</sup> ANNUAL GENERAL MEETING OF  
RICOH INDIA LIMITED**

Mr. Krishna Chamadia, Resolution Professional, Chaired the Meeting.

(Ricoh India Limited is under Corporate Insolvency Resolution Process (CIRP) of the Insolvency and Bankruptcy Code 2016 (IBC) in terms of Order passed by the Hon'ble National Company Law Tribunal (NCLT), Mumbai Bench with effect from 14<sup>th</sup> May 2018. Its affairs, business and assets are being managed by the Resolution Professional Mr. Krishna Chamadia appointed as Interim Resolution Professional by NCLT vide its Order dated 14 May 2018 and continued as Resolution Professional by the Committee of Creditors in its Meeting held on 15 June 2018 under provisions of the Code. In view, the Annual General Meeting is being convened by the Resolution Professional.

The Resolution Professional with the approval of Committee of Creditors of the Company had filed an application before the Hon'ble NCLT, Mumbai seeking an extension of the period of Corporate Insolvency Resolution Process (CIRP) of the Company by Ninety (90) days in terms of Section 12(2) of the Insolvency and Bankruptcy Code, 2016. The Hon'ble NCLT, Mumbai has granted an extension of the CIRP period of the Company by further period of Ninety (90) days vide its Order dated 30<sup>th</sup> October 2018.

Under Section 17 of the IBC 2016 the powers of the Board are suspended and the same are vested on the Resolution Professional, Mr. Krishna Chamadia.

The 25<sup>th</sup> Annual General Meeting of the Members of Ricoh India Limited was held on Friday, 21 December 2018 at 10:00 AM at Hotel The Mirador, 131/B, New Link Road, Chakala, Andheri East, Mumbai – 400 099.



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The requisite quorum being present, the Chairman called the Meeting to Order.

The Chairman addressed the Members present at the Meeting.

The Shareholders were informed that the Company had provided Members the facility to cast their Vote Electronically on the Resolutions set forth in the Notice of the AGM dated 21 November 2018.

The Company had provided Remote E Voting facility to the Members of the Company to cast their Vote on AGM Agenda Items between Tuesday, 18 December 2018 (9:00 AM onwards) and Thursday, 20 December 2018 (5:00 PM) in proportion to their Shareholding as on Cut Off date Friday, 14 December 2018.

The Members were informed that those who have not casted their vote through Remote E Voting can vote through Polling Papers at the venue of the AGM.

As per AGM Notice dated 21 November 2018 convening the AGM of the Company, the following business was transacted at the 25<sup>th</sup> AGM of the Company:-

**ORDINARY BUSINESS**

1. To receive, consider and Adopt the Audited Balance Sheet as at 31 March 2018, the Statement of Profit and Loss for the Financial Year ended as on that date together with Reports of Board of Directors and Auditors thereon.
2. Not to appoint a Director in place of Mr. AT Rajan (DIN 07487969) who retires by Rotation



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It was informed to the Members that Mr. Naresh Verma, a Practising Company Secretary has been appointed as the Scrutinizer for the purpose of scrutinizing the Poll at the Meeting and Remote E Voting Process.

Members present at the meeting were given an opportunity to ask questions and seek clarifications.

The Voting on all the above mentioned resolutions were conducted through Electronic means (viz Remote E Voting) and Physical Ballot Papers pursuant to the provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended and Regulation 44(1) of SEBI (LODR) Regulations, 2015.

The Voting Results on the above Resolutions in accordance with respective provisions of the Companies Act, 2013, Regulation 44(3) of SEBI (LODR) Regulations, 2015 and other applicable provisions, if any shall be communicated to BSE Limited within 48 Hours from the conclusion of this AGM.

In addition to it, the Voting Results shall be displayed on the website of the Company and E-Voting Platform of Central Depository Services (India Limited (CDSL).

You are requested to take the same on your record please and oblige.

For **Ricoh India Limited**

(Company under Corporate Insolvency Resolution Process)



Manish Sehgal  
Company Secretary