

RICOH INDIA LIMITED

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17th May 2016

Listing Department The Stock Exchange, Mumbai Phiroze Jeejeebhoy Tower Dalal Street, Mumbai - 400 001

Sub: OUTCOME OF THE MEETING OF THE BOARD OF DIRECTORS OF RICOH INDIA LIMITED, SCRIP CODE -517496 HELD TODAY, TUESDAY THE 17th MAY 2016

Dear Sir,

We wish to inform your good office that the meeting of the Board of Directors of the Company was convened today to discuss the unaudited financial statements for the half year and quarter ended September 30, 2015. Considering the recent events, as were also disclosed to the Bombay Stock Exchange earlier, there were prolonged discussions and the meeting was protracted and hence could not be concluded till late evening today. Accordingly, the meeting was adjourned and will be reconvened tomorrow i.e. on May 18, 2016 (Wednesday).

The above is for your kind information and record please.

Yours Faithfully

For RICOH INDIA LIMITED

Manish Sehgal

Company Secretary

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