

10<sup>th</sup> May 2016

The Listing Department  
The Bombay Stock Exchange Limited  
Phiroze Jeejeebhoy Towers  
Fort  
Mumbai- 400 001

**INTIMATION OF THE MEETING OF THE BOARD OF DIRECTORS OF  
RICOH INDIA LIMITED, SCRIP ID – 517496 TO BE HELD ON TUESDAY,  
THE 17<sup>th</sup> MAY 2016**

Dear Sir

This is to inform you that a Meeting of the Board of Directors of Ricoh India Limited will be held on **Tuesday, the 17<sup>th</sup> May 2016** to inter alia:-

- (a) Consider and approve Unaudited Financial Results for the Quarter ended 30<sup>th</sup> September 2015 as subjected to Limited Review by the Statutory Auditors of the Company.

The above is for your kind information please.

Thanking you

Yours Faithfully  
For **Ricoh India Limited**



Manish Sehgal  
Company Secretary