

RICOH INDIA LIMITED

2nd Floor, Salcon Aurum Building, Plot No.4, District Centre Jasola New Delhi – 110 025, India CIN L74940MH1993PLC074694 Tel: + 91-11-49103000, 49103200

Fax: +91-11-49103099, 49103199 Email: ril.info@ricoh.co.in URL: www.ricoh.co.in

10th May 2016

The Listing Department
The Bombay Stock Exchange Limited
Phiroze Jeejeebhoy Towers
Fort
Mumbai- 400 001

INTIMATION OF THE MEETING OF THE BOARD OF DIRECTORS OF RICOH INDIA LIMITED, SCRIP ID - 517496 TO BE HELD ON TUESDAY, THE 17th MAY 2016

Dear Sir

This is to inform you that a Meeting of the Board of Directors of Ricoh India Limited will be held on **Tuesday, the 17th May 2016** to inter alia:-

(a) Consider and approve Unaudited Financial Results for the Quarter ended 30th September 2015 as subjected to Limited Review by the Statutory Auditors of the Company.

The above is for your kind information please.

Thanking you

Yours Faithfully

For Ricoh India Limited

Manish Sehgal

Company Secretary



