

## **Grievance Redressal**

Pursuant to Regulation 46(2)(j) and 46(2)(k) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, email address for grievance redressal and other relevant details and contact information of the designated officials of the Listed Entity who are responsible for assisting and handling Investor Grievances are given Below-:

### **Investors are requested to get in touch with Registrar and Share Transfer Agent (RTA) of the Company:**

MCS Share Transfer Agent Limited  
Address: F-65, 1<sup>st</sup> Floor, Okhla Industrial Area  
Phase-I, New Delhi-110020  
Contact Person: Mr. Subhatrata Biswas, Director  
Phone No. 011-41406149  
Email: [helpdeskdelhi@mcsregistrars.com](mailto:helpdeskdelhi@mcsregistrars.com)

For any unresolved matters or further queries/clarification, Investors may contact the Officials from the Company Mr. Manish Sehgal, Company Secretary/Mr. Sunny Malhotra, Assistant Company Secretary, Ph-011-49103000, Email: ril.secretarial@ricoh.co.in