

FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS OF RICOH INDIA LIMITED HELD ON FRIDAY, 8 MARCH 2019 FOR THE FINANCIAL YEAR 2018-2019

Preamble

Regulation 25(7) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 states that a Company shall familiarize its Independent Directors with (a) The Nature of the Industry in which the Listed Entity operates; (b) Business Model of the Listed Entity; (c) Roles, Rights and Responsibilities of the Independent Directors (d) Any other relevant information.

Object

The Object of the Programme was inter alia to enable the new Independent Directors of the Company to understand the nature of the Industry in which the Company operates, Business Model of the Company business of the Company and contribute accordingly to the cause of the Company.

Purpose of the Programme

(a) To keep the Independent Directors updated on a continuous basis with regard to the significant changes occurring in the Company or its Industry and Business Environment as well so that they are in a position to take well informed and judicious decisions.

(b) To enable the Independent Directors understand the Company, the Industry in which the Company operates.

(c) To help Independent Directors understand their Roles and Responsibilities.

Details of Familiarization Programme imparted to Independent Directors for the year 2018 - 2019 by the Company is given below:-

Number of Programme attended by Independent Directors (during the year and on a cumulative basis till date)	One Programme held on Friday, 8 March 2019
Number of Hours spent by Independent Directors in such Programme (during the year and on cumulative basis till date), and	One Hour Programme

<p>Other relevant details:</p> <p>The Independent Directors were inter alia briefed and informed of the Business Model of the Company, Nature of the Industry in which the Company operates and Roles, Rights, Responsibilities of the Independent Directors.</p>	
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During the Financial year 2018-2019, Ricoh India Limited had organized a Familiarization Programme for its Independent Directors on Friday, 8 March 2019.