

11 December 2017

The Corporate Compliance Department
BSE Limited
PJ Towers
Fort, Mumbai – 400 001

INTIMATION OF RESIGNATION OF CHIEF FINANCIAL OFFICER OF RICOH INDIA LIMITED

Dear Sir,

We, Ricoh India Limited, pursuant to Regulation 30 of SEBI (LODR) Regulations, 2015, inform your good office that Ms Pooja Aggarwal has resigned from her post of Chief Financial Officer of the Company. Ms Pooja Aggarwal's last working day with the Company will be 27 December 2017.

The Company has commenced action to find a suitable replacement for the position of Chief Financial Officer.

The above is for your information and records please.

Yours faithfully

For: Ricoh India Limited



AT Rajan

Managing Director & CEO