

**RICOH INDIA LIMITED**

7<sup>th</sup> and 11<sup>th</sup> Floors, Tower 'B'  
Windsor IT Park, A-1  
Sector 125, Expressway  
Gautam Budh Nagar,  
Noida, Uttar Pradesh  
Pin Code – 201 301, India  
CIN L74940MH1993PLC074694  
Tel : + 91-0120-4582900  
Email: ril.info@ricoh.co.in  
URL : [www.ricoh.co.in](http://www.ricoh.co.in)

14<sup>th</sup> November 2018

The Corporate Compliance Department  
BSE Limited  
PJ Towers  
Fort Mumbai

**CLOSURE OF TRADING WINDOW OF RICOH INDIA LIMITED**

Dear Sir

We inform you that the Trading Window will remain closed from 14<sup>th</sup> November 2018 to 22 November 2018 (both days inclusive) for Insiders covered under 'Ricoh India Limited Insider Trading Policy' for SEBI (Prevention of Insiders Trading) Regulations, 2015.

The above is for your kind information and record please.

Yours faithfully

For **Ricoh India Limited**



Manish Sehgal  
Company Secretary

Issued with approval of Mr. Krishna Chamadia, Resolution Professional  
IP Registration No. IBBI/IPA-001/IP-P00694/2017-2018/11220,  
[krishna@sphereadvisory.com](mailto:krishna@sphereadvisory.com), A-1, 7<sup>th</sup> Floor, Tower 'B', Windsor IT Park, Sector –  
125, Expressway, Noida, Gautambudh Nagar District, Pin – 201 301, Uttar Pradesh

(Ricoh India Limited is under Corporate Insolvency Resolution Process under Insolvency and Bankruptcy Code. Its Affairs, Business and Assets are being managed by the Resolution Professional Mr. Krishna Chamadia appointed by the Hon'ble NCLT Mumbai vide its Order dated 14<sup>th</sup> May 2018 under the provisions of the Code as Interim Resolution Professional and subsequently as per Section 22 of the Code as Resolution Professional of Ricoh India Limited. Under provisions of Section 17 of the Code, the powers of Board of Directors of Ricoh India Limited is currently under suspension and the same are being exercised by Mr. Krishna Chamadia, the Resolution Professional of Ricoh India Limited)