

**RICOH INDIA LIMITED**

7<sup>th</sup> and 11<sup>th</sup> Floors, Tower 'B'  
Windsor IT Park, A-1  
Sector 125, Expressway  
Gautam Budh Nagar,  
Noida, Uttar Pradesh  
Pin Code – 201 301, India  
CIN L74940MH1993PLC074694  
Tel : + 91-0120-4582900  
Email: ril.info@ricoh.co.in  
URL : [www.ricoh.co.in](http://www.ricoh.co.in)

22 February 2018

The Corporate Compliance Department  
BSE Limited  
PJ Towers  
Fort, Mumbai – 400 001

**OUTCOME OF THE MEETING OF THE BOARD OF DIRECTORS  
OF RICOH INDIA LIMITED HELD TODAY – THURSDAY, 22  
FEBRUARY 2018**

Dear Sir

Pursuant to requirement of Regulation 30 of SEBI (LODR) Regulations, 2015, Ricoh India Limited inform you that the Board of Directors of the Company in its meeting held today have inter alia taken the following decisions:-

- (a) Keeping in view Interim Order No. WTM/GM/CFD/87/2017-2018 dated 12 February 2018 passed by Securities and Exchange Board of India in the matter of Ricoh India Limited, Mr. AT Rajan, Managing Director and CEO of Ricoh India Limited has requested the Board that he may be allowed to proceed on leave with effect from Tomorrow i.e Friday, 23 February 2018 onwards.

Consequently, the Board accepted the request of Mr. AT Rajan to proceed on leave. Accordingly, Mr. AT Rajan, Managing Director and CEO, Ricoh India Limited shall proceed on leave from Friday, 23 February 2018 onwards till further Orders of the Board.

Cont'd.....2/-

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(b) Further, the Directors of the Company have appointed Mr. Shubhankar Lahiri, Head – Centre of Excellence of the Company as Interim Chief Operating Officer of the Company with effect from Friday, 23 February 2018 till further Orders of the Board.

The above is for your kind information please.

Yours faithfully

For **Ricoh India Limited**



Manish Sehgal  
Company Secretary