

RICOH INDIA LIMITED

7th and 11th Floors, Tower 'B' Windsor IT Park, A-1 Sector 125, Expressway Gautam Budh Nagar, Noida, Uttar Pradesh Pin Code – 201 301, India CIN L74940MH1993PLC074694 Tel: + 91-0120-4582900 Email: ril.info@ricoh.co.in

URL: www.ricoh.co.in

22nd August 2018

The Corporate Compliance Department BSE Limited, PJ Towers, Fort, Mumbai

SUBJECT: OUTCOME OF THE MEETING OF RICOH INDIA LIMITED HELD TODAY

Dear Sir,

We, Ricoh India Limited would like to inform you that a meeting was held today which was attended by the Resolution Professional of the Company and the members of the Board of Directors of the Company.

In the said meeting, it has been approved inter alia to conduct Postal Ballot for seeking approval of the Shareholders of the Company with regard to the following business items:

- (a) To approve appointment of Mr. Tanmoy Adhikary as an Independent Director;
- (b) To approve appointment of Ms. Hamsa Vijayaraghavan as an Independent Director;
- (c) To approve appointment of Mr. Subhankar Lahiri as Managing Director & CEO of the Company.

The Company shall file a copy of the Postal Ballot Notice with the Exchange in due course.

The above is for your kind information please.

Yours faithfully

For Ricoh India Limited

Manish Sehgal Company Secretary

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Issued with Approval of Mr. Krishna Chamadia

(Resolution Professional)

IP Registration no. IBBI/IPA-001/IP-P00694/2017-2018/11220

Krishna@sphereadvisory.com

B-1804, Raheja Heights, Off Gen A K Vaidya Marg, Dindoshi, Malad East, Mumbai 400097.

[Ricoh India Limited is under Corporate Insolvency Resolution Process under the Insolvency and Bankruptcy Code 2016. Its affairs, business and assets are being managed by the Resolution Professional, Mr. Krishna Chamadia appointed by the Hon'ble National Company Law Tribunal vide its Order dated 14th May 2018 under the provisions of the Code as Interim Resolution Professional and subsequently as per Section 22 of the Code as the Resolution Professional of the Company i.e Ricoh India Limited. It may be noted that under provisions of Section 17 of the Code, the powers of the Board of Directors is currently suspended and is being exercised by the Resolution Professional]