

20 April 2017

The Listing Department
BSE Limited
Phiroze Jeejeebhoy Tower
Dalal Street
Mumbai – 400 001

OUTCOME OF THE MEETING OF THE BOARD OF DIRECTORS OF RICOH INDIA LIMITED, SCIP CODE – 517496 HELD TODAY

Dear Sir

We wish to inform you that the Board of Directors of the Company in their meeting held today have inter alia considered and approved the appointment of Mr. Tomo Kitabatake as Internal Auditor of the Company.

Mr. Tomo Kitabatake, is a Graduate of Waseda University, Tokyo Japan. He has rich experience in the field of Finance and Audit function and a deep knowledge of Ricoh business and processes having worked within the Ricoh organisation globally for over 12 years.

The above is for your kind information and record please.

Yours faithfully
For **RICOH INDIA LIMITED**



Manish Sehgal
Company Secretary