

**RICOH INDIA LIMITED**

7<sup>th</sup> and 11<sup>th</sup> Floors, Tower 'B'  
Windsor IT Park, A-1  
Sector 125, Expressway  
Gautam Budh Nagar,  
Noida, Uttar Pradesh  
Pin Code – 201 301, India  
CIN L74940MH1993PLC074694  
Tel : + 91-0120-4582900  
Email: ril.info@ricoh.co.in  
URL : [www.ricoh.co.in](http://www.ricoh.co.in)

19 February 2018

The Corporate Compliance Department  
BSE Limited  
PJ Towers  
Fort, Mumbai – 400 001

**INTIMATION OF CHANGE OF ADDRESS OF CORPORATE  
OFFICE OF RICOH INDIA LIMITED WITH EFFECT FROM  
MONDAY, 19 FEBRUARY 2018**

Dear Sir

Pursuant to requirement of Regulation 30 of SEBI (LODR) Regulations, 2015, Ricoh India Limited inform you that the Corporate Office of the Company presently located at 2<sup>nd</sup> Floor, Salcon Aurum Building, District Centre, Jasola, New Delhi – 110025 stands shifted to a new location and address with effect from **Monday, 19 February 2018.**

The new address of the Corporate Office of the Company is furnished below for your kind information please:-

**Ricoh India Limited**  
**7<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> Floors**  
**Tower `B`, Windsor IT Park**  
**A-1, Sector 125**  
**Expressway, Gautam Budh Nagar**  
**Noida, Uttar Pradesh – 201 301**  
**Telephone Number: 0120 - 4582900**

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You are requested to take note of the new address of the Corporate Office of the Company.

Thanking You

Yours faithfully  
**For Ricoh India Limited**



Manish Sehgal  
Company Secretary